



# City Council Committee Report

**Date: 28 February 2012**

**To: Mayor & Council**

**Fr: Warren F. Brinkman, Emergency Service Manager, City of Kenora  
Fire and Emergency Services**

**Re: Fire Investigation Protocol/Memorandum of Understanding**

**Recommendation: THAT** Council of the City of Kenora repeals By-Law 165-2005 as it no longer is relevant to the needs and circumstances of the City of Kenora and its Fire and Emergency Services division.

**Background:** As reported in the attached Committee report (28 November 2005) a wildfire conflagration in August of 2003 that occurred in the unincorporated communities in and around the Pellatt Township warranted the activation of the Kenora District Mutual Aid Plan to promote adequate and coordinated efforts to minimize loss of life and property and damage to the environment.

In the debriefing that followed this incident the absence of clear and understandable roles and responsibility amongst officials associated with this incident promoted confusion and uncertainty.

As fire and police officials are clear on their respective duties, roles and responsibilities at emergency scenes, the Memorandum of Understanding attached to By-Law 165-2005 is no longer relevant.

**Budget:** N/A

**Communication Plan/Notice By-law Requirements:** Municipal Memo, Portal, and Media.